

TSUEN WAN PUBLIC HO CHUEN YIU MEMORIAL COLLEGE

ANNUAL SCHOOL PLAN (2017-2018)



Empowering students to be responsible, self-actuating and lifelong learners

Major Concerns:

1. To encourage students to take a more proactive role in learning so that they will become lifelong learners

勤奮力學，矢志終身學習。

2. To make better use of assessment data so as to promote assessment for learning

善用數據，提升教學效能。

3. To enhance students' competence on the attributes of discipline, self-actuation and leadership

自律守規，積極主動，提升領導才能。

1. To encourage students to take a more proactive role in learning so that they will become lifelong learners

勤奮力學，矢志終身學習。

1.1 To develop students' interest in reading					
Target: Students will enjoy reading different types of reading materials and they will form a regular reading habit.					
Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
<ul style="list-style-type: none"> ● Build up a literacy-rich environment in the school campus ● Promote reading through organizing "Talk to the Author" activities ● Encourage students to participate in "Book-crossing" activity ● Review morning reading materials 	<ul style="list-style-type: none"> ● Positive feedback is collected from the stakeholders' survey ● Positive feedback is collected from the survey on students' reading habits 	<ul style="list-style-type: none"> ● Stakeholders' surveys ● Minutes of the Reading Promotion Committee ● A survey on students' reading habits 	9/2017 -8/2018	<ul style="list-style-type: none"> - Library - Reading Promotion Committee 	<ul style="list-style-type: none"> - New reading materials - Budget for inviting guests
1.2 To enhance students' learning					
Target : Students will be able to manage their learning through effective note-taking skills.					
<ul style="list-style-type: none"> ● Equip all teachers with note-taking skills and revision skills through workshops and sharing among teachers ● Organize a series of workshops for F.1 students to learn note-taking skills and revision skills ● implement the note-taking practice in F.1 and F.2 	<ul style="list-style-type: none"> ● F.1 and F.2 students are able to produce their own notes ● Teachers give positive feedback to F.1 students' note-taking skills 	<ul style="list-style-type: none"> ● Notes of F.1 Students ● Departmental reflection notes 	9/2017 -8/2018	<ul style="list-style-type: none"> - Subject Departments - SDC 	

	<ul style="list-style-type: none"> ● Teachers give positive feedback to the workshop and sharing 				
1.3 To enhance learning activities in the classroom Target : The student-teacher interaction in class will be enhanced through the use of mobile learning devices.					
Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
<ul style="list-style-type: none"> ● Implement mobile learning in the junior forms Mathematics and Liberal Studies lessons ● Conduct a teacher sharing session 	<ul style="list-style-type: none"> ● Mobile learning is conducted in Mathematics and Liberal Studies lessons ● Teachers show positive feedback towards mobile learning in classroom. 	<ul style="list-style-type: none"> ● Minutes of the Mathematics and Liberal Studies Departments ● Evaluation results of staff development activities 	9/2017 -8/2018	<ul style="list-style-type: none"> - Liberal Studies and Mathematics Departments - SDC - IT technicians 	Tablets

2. To make better use of assessment data so as to promote assessment for learning

善用數據，提升教學效能。

2.1 To make better use of assessment data so as to promote assessment for learning					
Target : Assessment data will be utilized to improve teaching and learning.					
Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
<ul style="list-style-type: none"> ● Study and analyse the HKDSE exam results ● Adopt the changes suggested in the proposal for curriculum implementation and assessment ● Conduct discussions on bridging the junior and the senior forms curriculums 	<ul style="list-style-type: none"> ● Evaluation remarks will be collected on the effectiveness of the implementation ● Strategies can be suggested to bridge the junior and the senior forms curriculums 	<ul style="list-style-type: none"> ● Records of evaluations of each subject ● Proposal on the mapping of the junior and the senior forms curriculums 	9/2017 -8/2018	- CDC - Subject Departments	HKEAA exam reports

3. To enhance students' competence on the attributes of discipline, self-actuation and leadership
 自律守規，積極主動，提升領導才能。

3.1 To enhance students' competence on the attribute of discipline					
Target: Students will be more disciplined especially on the foci emphasized					
Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
<ul style="list-style-type: none"> ● Reinforce students' proper behaviors with a special focus on: <ul style="list-style-type: none"> i) Discipline between lessons <ul style="list-style-type: none"> - Set clear guidelines for students to follow - Arrange D.C. teachers to oversee and monitor the discipline between lessons - Run the Inter-class Discipline and Cleanliness Competition ii) Punctuality <ul style="list-style-type: none"> - Arrange D.C. teachers to provide follow-up guidance for frequent latecomers - Arrange lunchtime discipline classes for latecomers - Prizes and gifts will be given to the classes with good performance iii) Uniform and appearance <ul style="list-style-type: none"> - Focusing on the length and style of students' hair 	<ul style="list-style-type: none"> ● Positive feedback is collected from teachers ● The number of lateness drops ● The number of breaches concerning the length and style of students' hair drops ● Rules and regulations will be introduced in PE lessons and sports competitions ● Students become the referees in school competitions 	<ul style="list-style-type: none"> ● Stakeholders' reports, APASO and school-based questionnaires ● Class Teachers' Meetings ● Feedback from teachers-in-charge 	9/2017 - 7/2018	<ul style="list-style-type: none"> - DC - CC - OLE - EAC - PE teachers 	

<ul style="list-style-type: none"> ● Make use of the e-Discipline system to generate statistical reports on various aspects of students behaviour so as to adjust policies and strategies ● Run introductory programs about school rules for F.1 students ● Emphasize the importance of rules and regulations in sports activities ● Train students to be the referees in sports competitions ● Set up role models for students by: <ul style="list-style-type: none"> - arranging Prefects and English Prefects to host the morning announcement session - arranging students to share their learning outcomes in various school activities 	<ul style="list-style-type: none"> ● Students perform well in public announcement and give sharing on cross-border trips, leadership training sessions or outstanding awards campaigns 				
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3.2 To enhance students' competence on the attribute of self-actuation

Target: Students will participate more actively in various activities and become more self-motivated

Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
<ul style="list-style-type: none"> ● Cultivate initiative and positive attitudes among students through: <ul style="list-style-type: none"> - organizing talks and workshops for junior form students - organizing activities in Counselling week - organizing activities related to class management in Life Education lessons 	<ul style="list-style-type: none"> ● Positive feedback is collected from teachers and participants ● The fitness room is effectively used within PE curriculum and after school 	<ul style="list-style-type: none"> ● Feedback from class teachers, members of CC, EAC and PE teachers 	9/2017-8/2018	<ul style="list-style-type: none"> - CC - EAC - PE teachers 	-

<ul style="list-style-type: none"> ● Organize fitness programmes to promote a healthy lifestyle, positive self-image and self-actuation ● Review the EAC policy to encourage more active participation of students ● Set up new school teams, interest groups or clubs according to the interests of students 	<ul style="list-style-type: none"> ● Students can benefit from the changes of EAC arrangements 				
<p>3.3 To enhance students' competence on the attribute of leadership Target: Students' competence on the attribute of 'leadership' will be improved</p>					
Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
<ul style="list-style-type: none"> ● Train student leaders to run activities and competitions ● Introduce the 'big brothers big sisters' scheme and provide training to the big brothers and big sisters ● Give chances to big brothers and big sisters to act as mentors and organize some activities for F.1 students ● Provide an out-of-school leadership training programme for F.3 students ● Hold a charity bazaar for a Social Service Week ● Run a program of service for the elderly for F.4 students 	<ul style="list-style-type: none"> ● Committee members of clubs and houses can manage their tasks well ● Positive feedback is collected from teachers and participants ● Bazaar and service activities are run effectively 	<ul style="list-style-type: none"> ● Stakeholders' report, APASO ● Feedback from members of EAC, CC, CaC and OLE ● Questionnaires for students 	9/2017-7/2018	<ul style="list-style-type: none"> - EAC - CC - OLE - CaC 	

Key

Committee		Grants	
CaC	Careers Committee	CEG	Capacity Enhancement Grant
CC	Counselling Committee	CLP	Career and Life Planning Grant
CDC	Curriculum Development Committee		
CYC	Community Youth Club		
DC	Discipline Committee		
EAC	Extra-curricular Activities Committee		
LECC	Life Education Curriculum Committee		
OLEC	Other Learning Experiences Committee		
SDC	Staff Development Committee		